

**PART-I**

Utilisation certificate for cash component for the year 2011-12 under MGNREGA for Mal block  
District Jalpaiguri, West Bengal State, year 2011-12

- 1) Opening balance as on 01/04/2011 ₹ **1339693.88**  
2) Allotment received during the year 2011-12 under MGNREGA ₹ **3484619**

Certified that a sum of **Rs. 3484619** only was received as sub allotment during 2011-12 from District NREGA Cell letter No. and date given on the margin under NREGA

Further a sum of **Rs. 1339693.88** Only being unspent balance of the previous year 2010-11 i.e. opening balance during the year was allotted to be brought forward for utilisation during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were **Rs. 27052**

It is also certified that out of the above mentioned total funds of **Rs. 4851364.88** only a sum of **Rs. 4079200** only has been utilised during 2011-12 for the purpose for which it was sanctioned, out of which an amount of **Rs. 496219** has been utilised on administrative expences permissible under the NREGA. It is further certified that the unspent balance of **Rs. 772164** only remaining as on reporting date **31/03/2012** which will be utilised for the programme in 2012-2013.

Allotment order memo no. and date	Amount of allotment received from District MGNREGS Cell
318/MGNREGA ; 03/05/2011	330600.00
319/MGNREGA ; 03/05/2011	111000.00
320/MGNREGA ; 03/05/2011	54750.00
555/MGNREGA ; 01/07/2011	56000.00
597/MGNREGA ; 14/07/2011	63842.00
660/MGNREGA ; 20/07/2011	456750.00
724/MGNREGA ; 01/08/2011	428100.00
997/MGNREGA ; 20/10/2011	132000.00
998/MGNREGA ; 20/10/2011	30000.00
999/MGNREGA ; 20/10/2011	176200.00
1000/MGNREGA ; 20/10/2011	23100.00
1134/MGNREGA ; 22/11/2011	46800.00
1170/MGNREGA ; 28/11/2011	352400.00
151/MGNREGA ; 17/01/2012	501600.00
152/MGNREGA ; 17/01/2012	60000.00
580/MGNREGA ; 22/03/2012	100000.00
579/MGNREGA ; 22/03/2012	475000.00
<b>TOTAL</b>	<b>3398142.00</b>

- 3) Miscellaneous Receipts of the agency, if any, under MGNREGA= ₹ **27052**  
4) Total fund available (1+2+3) = ₹ **4851364.88**

Certified that I have satisfied myself that the conditions on which fund was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part -II to see that the money has been actually utilised in the block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/ inspection for as such schemes is completed. Form 3 register are updated and MIS data entry done for 100% MIS against scheme.

Block : Mal

Memo No. **691/MGNREGA**

Date : **18/04/2012**

Copy forwarded for information and necessary action to :-

- 1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri

**D. Dhan**  
Checked & signed by APO/Block Officials for Block & GP's recommendation for fund  
**Block Social Audit Coordinator**  
**MGNREGS, Mal Block**

Counter Signature & Stamp of the P.O. & B.D.O. for Block & GP's recommendation for fund  
**Programme Officer**  
**MGNREGS, Mal Block**  
**Block Development Officer**  
**Mal : Jalpaiguri**

**PART-II**

Utilization certificate for Administrative fund for the year 2011-12 under MGNREGA

District Jalpaiguri, West Bengal State, year 2011-12

1) Opening Balance as on 01/04/2011	₹	263767
2) Allotment received during the year 2011-12 under MGNREGA AE fund	₹	362592
3) Total Fund Available (1+2)	₹	626359
4) Total utilisation of fund =	₹	496219
5) Closing Balance as on Reporting Date	₹	130140

Allotment order memo no. and date	Amount of allotment received from District MGNREGS Cell for AE fund
597/MGNREGA ; 14/07/2011	63842.00
660/MGNREGA ; 20/07/2011	6750.00
997/MGNREGA ; 20/10/2011	132000.00
152/MGNREGA ; 17/01/2012	60000.00
580/MGNREGA ; 22/03/2012	100000.00
<b>TOTAL</b>	<b>362592.00</b>

This is to certify that the above sanctioned Administrative Fund has been fully/ partly utilized against approved order of the P&RD Govt. Of West Bengal vide order no. 3337(10)-P&F/D/P/18S-01/06(Pt), Dated 15/06/2006. The Administrative fund utilized for the following purpose as guided by the P&RD Govt. of West Bengal.

- 1) Staff salary- Cost of Additional staff engaged at various levels for the schemes with the approval of the state Government.
- 2) Other contingent expense
  - a) Mobility support to the Block/ Gram Panchayat (inspection of Schemes)
  - b) Training of PRI members and other functionaries for this scheme
  - c) IEC campaign for awareness guarantee for this Act & Scheme.
  - d) Out sourcing of Data Entry work (VLE).
  - e) Printing of forms etc.
  - f) Stationery and Peripherals.
  - g) Office furniture and equipments..
  - h) Capacity buildings of SHG's for the purpose of this scheme.
  - i) Social Audit of works implemented under this scheme.

Beside that earlier issued vide memo no. 597/MGNREGS Date 14/07/2011 of this office may kindly be compliance in due course as follows :-

- 1) Expenses for conducting meeting specially for MGNREGS issues as Block level.
- 2) Arrear payment of GRS/ 2nd GRS/TA/CA/BSAC/P/A/JPO if any as per P&RD order.
- 3) Master Roll verification Bill.
- 4) Miscellaneous Expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

*D. Khan*

Checked and Signed by APO/JPO/Block Officials (  
with official seal)

*[Signature]*  
Signature of the PO & BDO ( with official

**Planning Office  
MGNREGS, Ma**  
**Block Development Officer  
Mal : Jalpaiguri**